



Thank you for agreeing to review paper proposals for ISAAC Conference Cancún! We appreciate the support of all our stakeholders, including you, our reviewers! Conference Cancún not only builds on the success of our past in-person conferences, but also the lessons learned from our many virtual events held during the global pandemic!

We are pleased to advise that as a reviewer, you now have an account set up for you on [ISAAC's online paper submission and review system](#). **Papers have been allocated to you, and we would encourage you to use the instructions below to log-in, finalize the configuration on your reviewer account, and begin the process of reviewing your allocated papers.**

You can access the online paper submission and review system, by clicking the link above or by clicking [here](#).

In order to log into the system for the very first time, please follow these instructions:

1. Navigate to the Conference Cancún online paper submission and review system, using the hyperlinks provided above. You will then see the main login screen –

ISAAC Conference Cancun is now scheduled to take place:
Pre-Conference Workshops / AAC Camp -- July 22nd and July 23rd, 2023
Main Conference -- July 24th through July 27th, 2023 (inclusive)

La Conferencia de ISAAC en Cancún ahora está programada para llevarse a cabo:
Talleres previos a la conferencia / Campamento AAC -- 22 y 23 de julio de 2023
Conferencia principal -- del 24 al 27 de julio de 2023 (inclusive)

The Conference Cancún Call for Papers portal is now open for submissions.

EXTENDED SUBMISSION DATE: The online portal closes to NEW submissions on October 14th, 2022 @ 18:00 GMT.

FECHA DE ENVÍO EXTENDIDA: El portal Call for Papers de la Conferencia Cancún ya está abierto para presentaciones. El portal en línea cierra para NUEVOS envíos el 14 de octubre de 2022 a las 18:00 GMT.

For answers to Call for Papers Frequently Asked Questions (FAQ), please click [here](#).

Para obtener respuestas a las Preguntas frecuentes (FAQ) de Call for Papers, haga clic [aquí](#).

ASHA Disclosure forms DO NOT NEED TO BE SUBMITTED with your presentation proposal. We will advise authors, closer to the time that acceptance notifications will be sent, on process and form to be used.

Los formularios de divulgación de ASHA NO NECESITAN SER ENVIADOS con su propuesta de presentación. Informaremos a los autores, más cerca del momento en que se enviarán las notificaciones de aceptación, sobre el proceso y la forma a utilizar.

Authors:

- [Edit Submission](#)
- [Withdraw Submission](#)

Review and Program Committees:

- [Sign In](#)

English

2. Under the heading “Reviewer and Program Committees:”, click the hyperlinked text labeled “Sign In”. You will then be brought to the reviewer log-in screen –



penConf Peer Review and Submission Management System

[penConf Home](#) [Privacy Policy](#) [Email Chair](#)

Sign In

Username: (forgot username?)

Password: (forgot password?)

Sign In

Note: Session times out after 60 minutes of inactivity

- Next to the “Password” field on the above screen, click the “forgot password?” text hyperlink. You will then be brought to the “Reset Password” screen –



OpenConf Peer Review and Submission Management System
[OpenConf Home](#) [Privacy Policy](#) [Email Chair](#)

Reset Password

Please enter your username and the email you registered with below

Username: ([forgot username?](#))

Email:

[Reset Password](#)

- Enter the Username and Email address provided in the email you received (note: Username = Email address) advising you about the creation of your account and availability of these instructions, and press the “Reset Password” button (the screen will change and will provide you with confirmation that a new password is being emailed to you – that screen will have a hyperlink allowing navigation back to the Reviewer sign-in screen).



OpenConf Peer Review and Submission Management System
[OpenConf Home](#) [Privacy Policy](#) [Email Chair](#)

[Reset Password](#)

We have emailed you a new password. Once you receive it, please sign in and change it.

5. Our system will then automatically send you, to your email address, a new password for your account. Your email should arrive within 45 to 60 seconds. Please also make sure to check your “Junk” or “Spam” mail filters, and also realize that some large institutional mail servers filter out emails that appear to be automatically sent by other servers. If the latter situation arises, you will need to provide us with an alternative non-institutional email address, or contact your institution’s IT department.
6. After returning to the Reviewer log-in screen, enter your reviewer log-in information (email address and newly reset password) in the fields provided, and click the “Sign In” button –



OpenConf Peer Review and Submission Management System

[OpenConf Home](#) [Privacy Policy](#) [Email Chair](#)

Sign In

Username: ([forgot username?](#))

Password: ([forgot password?](#))

[Sign In](#)

Note: Session times out after 60 minutes of inactivity

7. If you have entered your credentials correctly, you will then be logged into your account on the system, and should see a screen similar to this –



OpenConf Peer Review and Submission Management System

[Member Home](#) [Update Profile](#) [Privacy Policy](#) [Email Chair](#) [Sign Out](#)

Committee Member

• [View Submissions](#)

Submissions to Review:

A blank [review form](#) (that opens in a separate window) is available for you to print out if you prefer writing it out before typing it in.

Legend: o Review completed x Review not yet completed

	Title - click for review form	Abstract	File
x	1 - Developing an AAC selection flowchart for school system in Taiwan		

8. Your first step should be to “Update Profile” as necessary, and change your password using the “Change Password” section. You will also need to re-enter your “Current Password” in order to confirm these changes.

Make the changes you want below, then enter your password for verification and click the Update Profile button at the bottom.

Personal Info

First/Given Name:

Last/Family Name:

Email:

Organization:

Country:

Telephone:

Web Site:

Topic Areas

To help match submissions to reviewers, please select the area(s) most applicable to your submission

Topic Areas: ☐ Perspectives, experiences, and engagement of consumers and families
☐ AAC Clinical Practice and Education
☐ Research and Development to inform the field of AAC

Comments

Comments to Chair:

Change Password

Leave these fields blank if you do not want to change the password

New Password:
8 or more characters (any)

Re-enter Password:

Enter your current password and click the *Update Profile* button

Current Password:

9. Congratulations! You are now ready to begin reviewing and grading the paper proposals that have been assigned to you.